



FINSTALL PARISH COUNCIL

Email: clerk@finstallparishcouncil.gov.uk

Website: <https://finstallparishcouncil.gov.uk>

NOTICE OF PARISH COUNCIL MEETING Tuesday 1st April 2025, 7.30pm at Finstall Village Hall

The meeting is open to members of the public who are welcome to address the council at agenda item 5 (Public Forum) to put comments and questions to the council regarding this agenda or for future consideration. Individual speaking time may be restricted at the Chairman's discretion, which also applies to any non-member representations at any other time in this meeting.

Summons

Members are summoned to attend this meeting to transact the business on the agenda. Members are expected to be mindful of the parish council's statutory duties with respect to the effective management of risk, equality, biodiversity, health and safety, crime and disorder.

Carol Blake

26th March 2025

Carol Blake, Clerk/RFO

The seven elected members of the parish council are:
Norman Hewer, Malcom Molloy, Wendy Molloy, Christine Orr-Cooper,
Rosemarie Ryan, Caroline Spencer, Will Taylor (Chairman).

AGENDA

1. Chairman's welcome

The Chairman is to welcome everyone to the meeting and declare it open.

2. To record absences and receive any apologies for absence.

3. Declarations of interest

- a) All councillors are reminded to keep their Register of Interests up to date; it is available online.
- b) All councillors must declare any interest ie. Disclosable Pecuniary Interest (DPI), Other Registerable Interest (ORI) or Non-Registerable Interest (NRI), in items on the agenda and their nature. In keeping with the council's Code of Conduct, members must leave the meeting during the discussion relating to the item in which the interest has been declared unless a dispensation has been requested and granted.

4. To consider any request from a councillor for a dispensation to be allowed to stay in the meeting after declaring an interest. Such request, in writing, must be given to the Clerk before the meeting starts.

5. Public Forum.

- a) An opportunity for members of the public to raise matters of interest or concern relating to this agenda or for future meetings.

- b) County and District Councillors, Safer Neighbourhood Policing Team, and Community Representatives are invited to present an update on their activities.

6. To consider the minutes of the previous Council Meeting held 04/03/2025 and recommend approval.

7. Planning Development

To (a) comment on any planning consultations received and (b) note Planning Authority (Bromsgrove District Council) decisions made, and (c) consider any other planning matter.

To comment on the following planning application consultation:

Planning Reference:	25/00123/FUL Full Application	Reply by 04-04-2025
Proposal:	Proposed two storey side and front extension	
Location:	44 Alcester Road, Finstall Worcestershire B60 1EW	

- a. No notifications of any planning decisions have been received since last meeting.

8. FINANCE

- a) To note the bank reconciliation to 24/03/2024 (attached p3) and to be updated on financial year-end figure as at 31/03/2025 in the meeting.
- b) To consider and authorise payments and note receipts (schedule attached, p3)
- c) To note the current budget position v actual receipts and payments (page 4)
- d) To note receipt of External Audit notification of annual audit procedure.

9. Clerk’s reports and correspondence received, for information:

- a) Update on Smart Water rollout - Alcester Road update after revisit.
- b) Penmanor Rec RoSPA inspection.
- c) Footpath warden reduced to light duties this spring
- d) Annual Parish meeting agreement
- e) Police contract and community issues contract

10. Issues raised from previous meeting for update and/or discussion

- a) Items/projects to agree to spend funding on during next financial year
- b) Notice boards replacement update
- c) Update on list of events at Rugby Club – Cllr Spencer

11. Members to raise items for discussion at next meeting.

12. Date, time and venue of next meeting:

Tuesday 6th May 2024, 7.30pm at Finstall Village Hall.

Agenda item 8a

Bank reconciliation to 25/03/2024

For period 01/04/2024 – 25/03/2025		
Opening bank balances 01/04/2024	19,771.86	
Add actual receipts for year to date	9409.23	
Less authorised payments for year to date (Gross Figure from summary report)	13976.86-	
Total	A	£15,204.23
Bank balances as at 25/03/2025		
Unity Trust Bank	4872.17	
Bromsgrove DC Loan account	10,500.00	
Less unrepresented payments*	167.94	
Total	B	£15,204.23
	-	A=B=balance

Agenda item 8b

Payments for authorisation

Vno	To	Reason	Gross amount	VAT paid
Payments for authorisation				
	Scribe	Monthly subscription	12.00	2.40
	Clerk Carol Blake	Clerk Salary Mar 25	335.00	0.00
	Clerk Carol Blake	Mileage	20.70	0.00
	IDG Garden Services	Cleaning bus stops	40.00	0.00
	IDG Garden Services	Emptying of bins Feb 2025	72.00	0.00
	IDG Garden Services	Lengthsman Duties Feb 25	60.00	0.00
	ROSPA	Annual inspection of Penmanor Play area	96.00	16.00
RECEIPTS				
R17	Lengthsman's reimbursement Feb 2025	Highways work	60.00	0.00

Agenda item 8c

To note the current budget position v actual receipts and payments.

Finstall Parish Council

25 March 2025 (2024-2025)

Summary of Receipts and Payments

All Cost Centres and Codes (Between 01/04/2024 and 25/03/2025)

Payments

Code	Title	Receipts			Payments		Net Position	
		Actual	Variance	Budgeted	Actual	Variance	+/-	Under/over spend
6	Staff Costs			5,513.00	4,976.02	536.98	536.98	(9%)
7	Expenses & Training			250.00	338.00	-88.00	-88.00	(-35%)
8	Subscriptions & Memberships			550.00	434.13	115.87	115.87	(21%)
9	Insurance			558.40	682.55	-124.15	-124.15	(-22%)
10	Lengthsman, bus shelters, tubs			4,182.00	4,061.23	120.77	120.77	(2%)
11	Communications (Phone, W'site, B'band, Newsletter)			550.00	276.00	274.00	274.00	(49%)
12	Admin (Stationery, Printer, Postage etc.)			1,400.00	494.05	905.95	905.95	(64%)
13	Audit & Professional Fees			300.00	292.40	7.60	7.60	(2%)
14	Elections			200.00		200.00	200.00	(100%)
17	Playing Field			2,500.00	1,250.00	1,250.00	1,250.00	(50%)
18	Reserves 1			4,000.00	266.88	3,733.12	3,733.12	(93%)
20	Events, grants			500.00	536.00	-36.00	-36.00	(-7%)
	SUB TOTAL			20,503.40	13,607.26	6,896.14	6,896.14	(33%)

Receipts

Code	Title	Receipts			Payments		Net Position	
		Actual	Variance	Budgeted	Actual	Variance	+/-	Under/over spend
1	Precept	6,448.20	-				-	(-50%)
2	Grants/Donations		6,448.20				6,448.20	(N/A)
3	Bank Interest	757.03	407.03				407.03	(116%)
4	VAT Refund							(N/A)
5	Other inc Lengthsman	2,204.00	-				-	(-35%)
	SUB TOTAL	9,409.23	-				-	(-43%)
			7,237.17				7,237.17	

Summary

NET TOTAL	9,409.23	-	20,503.40	13,607.26	6,896.14	-341.03	(-0%)
V.A.T.		7,237.17			369.60		
GROSS TOTAL	9,409.23			13,976.86			