



## NOTICE OF PARISH COUNCIL MEETING Tuesday 4<sup>th</sup> March 2025, 7.30pm at Finstall Village Hall, Alcester Road, Finstall, B60 1EL

The meeting is open to members of the public who are welcome to address the council at agenda item 5 (Public Forum) to put comments and questions to the council regarding this agenda or for future consideration. Individual speaking time may be restricted at the Chairman's discretion, which also applies to any non-member representations at any other time in this meeting.

### Summons

Members are summoned to attend this meeting to transact the business on the agenda. Members are expected to be mindful of the parish council's statutory duties with respect to the effective management of risk, equality, biodiversity, health and safety, crime and disorder.

*Carol Blake*

Carol Blake, Clerk/RFO, 28/02/2025



The seven elected members of the parish council are:

Norman Hewer, Malcom Molloy, Wendy Molloy, Christine Orr-Cooper (vice-Chair),  
Rosemarie Ryan, Caroline Spencer, Will Taylor (Chairman).

## AGENDA

### 1. Chairman's welcome and announcements.

The Chairman is to welcome everyone to the meeting and declare it open.

### 2. To record absences and receive any apologies for absence.

### 3. Declarations of interest:

- a) All councillors are reminded to keep their Register of Interests up to date; it is available [online](#).
- b) All councillors must declare any interest ie. Disclosable Pecuniary Interest (DPI), Other Registerable Interest (ORI) or Non-Registerable Interest (NRI), in items on the agenda and their nature. In keeping with the council's [Code of Conduct](#), members must leave the meeting during the discussion relating to the item in which the interest has been declared unless a dispensation has been requested and granted.

### 4. To consider any request from a councillor for a dispensation to be allowed to stay in the meeting after declaring an interest. Such request, in writing, must be given to the Clerk before the meeting starts.

**5. Public Forum.**

- a) An opportunity for members of the public to raise matters of interest or concern relating to this agenda or for future meetings.
- b) County and District Councillors, Safer Neighbourhood Policing Team, and Community Representatives are invited to present an update on their activities.

**6. To consider the minutes of the previous Council Meeting** held 04/02/2025 and recommend approval. Copy available [online here](#).

**7. Planning Development.** No planning applications received for Fininstall

- (a) comment on planning consultation.
- (b) note Planning Authority (Bromsgrove District Council) decisions made, and
- (c) consider any other planning matter, if any.

**9. FINANCE**

- a) To note the bank reconciliation to 28/01/2025 (attached p3).
- b) To consider and authorise payments (page 3 and to be updated in the meeting).
- c) Updates to previous matters (page 3):

**10. Clerk's reports, updates and correspondence received, for information.**

- Report on issues with emails
- Issues accessing HMRC update
- Asset list update
- Update on Smart Water rollout
- Quotation received from IDG Garden Services for discussion

**11. Members to put forward items for discussion at next meeting.**

**12. Date, time and venue of next meeting:**

Tuesday 1<sup>st</sup> April 2025, 7.30pm at Fininstall Village Hall.

## Agenda item 9a

### Bank reconciliation to 25/02/2025

For period 01/04/2024 – 25/02/2025		
<b>Opening bank balances 01/04/2024</b>	19,771.86	
Add actual receipts for year to date	9,349.23	
Less authorised payments for year to date	-12693.52	
<b>Total</b>	<b>A</b>	<b>£ 16427.57</b>
<b>Bank balances as at 25/02/2025</b>		
Unity Trust Bank	5927.57	
Bromsgrove DC short-term investment	10,500.00	
Less unrepresented payments (none)	.00	
<b>Total</b>	<b>B</b>	<b>£ 16427.57</b>
	-	<b>A=B=balance</b>

## Agenda item 9b

### To consider and authorise payments and note receipts for period 01/04/25 – 25/02/25

Vno	To	Reason	Gross amount	VAT paid
<b>Payments for authorisation</b>				
084	Scribe	Monthly subscription	12.00	2.40
085	Clerk Carol Blake	Clerk Salary Feb 25	335.00	0.00
086	HMRC	PAYE Month 9	167.94	0.00
087 a	IDG Garden Services	Cleaning bus stops	40.00	0.00
087 b	IDG Garden Services	Emptying of bins January 2025	72.00	0.00
087 c	IDG Garden Services	Lengthsman Duties January 25	310.00	0.00
088	Finstall Village Hall	Annual rentals for monthly meetings	338.00	0.00
<b>RECEIPTS</b>				
R16	Lengthsman's reimbursement January 2025	Highways work	270.00	0.00