

**MINUTES of the PARISH COUNCIL MEETING
Tuesday 4th March 2025, 7.30 pm at Finstall Village Hall, Finstall**

Councillors present: Cllr Will Taylor, Chairman
Cllr Christine Orr-Cooper, vice-Chairman
Cllr Norman Hewer
Cllr Molly Molloy
Cllr Rosemarie Ryan
Cllr Caroline Spencer

Councillors absent: Cllr Wendy Molloy

In attendance: One member of the public.
Two Police Representatives.
Carol Blake, Clerk/RFO.

1. Chairman's welcome

The Chairman welcomed everyone to the meeting and declared the meeting open.

2. Apologies for absence. No apologies received.

3. Declarations of interest. None declared

4. To consider any request from a councillor for a dispensation to be allowed to stay in the meeting after declaring an interest. None requested.

5. Public Forum.

a) An opportunity for members of the public to raise matters of interest or concern relating to this agenda or for future meetings.

The resident in attendance spoke as follows:

- Reported that the speed camera was not working last week but battery has been changed but still hit and miss when it is working. Lengthsman has been informed of this.
- Police updated on the Community Speed Watch and handed out information on the scheme to everyone in attendance and what is required to co-ordinate a Community Speed Watch scheme.

b) County and District Councillors; Safer Neighbourhood Team: no updates.

6. To consider the minutes of the previous council meeting held 04/02/2025.

The minutes of the meeting held 4/02/2025 were approved as an accurate record of proceedings, and were signed by the Chair.

7. Planning Development.

(a) comment on any planning consultations received and (b) note Planning Authority (Bromsgrove District Council) decisions made, and (c) consider any other planning matter.

No planning applications for Finstall Parish Council this month

8 FINANCE

a) To note the bank reconciliation to 25/02/2025

For period 01/04/2024 – 25/02/2025		
Opening bank balances 01/04/2024	19,771.86	
Add actual receipts for year to date	9,349.23	
Less authorised payments for year to date	-12693.52	
Total	A	£ 16427.57
Bank balances as at 25/02/2025		
Unity Trust Bank	5927.57	
Bromsgrove DC short-term investment	10,500.00	
Less unrepresented payments (none)	.00	
Total	B	£ 16427.57
	-	A=B=balance

The reconciliation with latest bank statements was checked and signed by the Chair.

b) To consider and authorise payments and note receipts.

Vno	To	Reason	Gross amount	VAT paid
Payments for authorisation				
084	Scribe	Monthly subscription	12.00	2.40
085	Clerk Carol Blake	Clerk Salary Feb 25	335.00	0.00
086	HMRC	PAYE Month 9	167.94	0.00
087 a	IDG Garden Services	Cleaning bus stops	40.00	0.00
087 b	IDG Garden Services	Emptying of bins January 2025	72.00	0.00
087 c	IDG Garden Services	Lengthsman Duties January 25	310.00	0.00
088	Finstall Village Hall	Annual rentals for monthly meetings	338.00	0.00
RECEIPTS				
R16	Lengthsman's reimbursement January 2025	Highways work	270.00	0.00

The clerk, as RFO, confirmed each invoice had been checked to ensure:

- i. Expenditure has been agreed prior to receipt of invoice.
- ii. The budget for each purchase had been agreed.
- iii. Each invoice complies with the purchase order and is as expected.
- iv. Each invoice is arithmetically correct including appropriate VAT calculation.

The schedule was checked and signed and each invoice was available for inspection and will be attached to the online payments schedule circulated to all members.

The online authorisers would be Cllr W Taylor and Cllr N Hewer.

9. Clerk’s reports and correspondence received, for information:

- Report on issues with emails – Clerk asked members whether they have been receiving emails from her in the last month and it was accepted that emails seem to be working correctly now.
- Issues accessing HMRC update - Clerk discussed an issue regarding accessing HMRC to pay HMRC invoice, this has been sorted with Gill Lungley today and should no longer be a problem.
- Asset List update – All members agreed on update
- Update on Smart Water rollout - Alcester Road to be revisited.
- Quotation received from IDG Garden Services for discussion - Quotation was agreed for next year’s gardens.

10. Members to put forward items for discussion for next meeting

- To agree on items/projects to spend funding on for 25/26
- Replacing notice boards, gain quotes for next meeting (School Signs Aston Fields)
- List of all events at Rugby Club - Cllr Spencer

11. Date, time and venue of next meeting:

Tuesday 1st April 2025, 7.30pm at Finstall Village Hall.

The Chairman declared the meeting closed at 8.50 pm.

Signed..... Date
Chairman, Finstall Parish Council