



NOTICE OF PARISH COUNCIL MEETING

Tuesday 4th February 2025, 7.30pm

at Finstall Village Hall, Alcester Road, Finstall, B60 1EL

The meeting is open to members of the public who are welcome to address the council at agenda item 5 (Public Forum) to put comments and questions to the council regarding this agenda or for future consideration. Individual speaking time may be restricted at the Chairman's discretion, which also applies to any non-member representations at any other time in this meeting.

Summons

Members are summoned to attend this meeting to transact the business on the agenda. Members are expected to be mindful of the parish council's statutory duties with respect to the effective management of risk, equality, biodiversity, health and safety, crime and disorder.

Gill Lungley

Gill Lungley, Clerk/RFO, 29/01/2025



The seven elected members of the parish council are:

Norman Hewer, Malcom Molloy, Wendy Molloy, Christine Orr-Cooper (vice-Chair),
Rosemarie Ryan, Caroline Spencer, Will Taylor (Chairman).

AGENDA

1. Chairman's welcome and announcements.

The Chairman is to welcome everyone to the meeting including the newly appointed Clerk, and declare it open.

2. To record absences and receive any apologies for absence.

3. Declarations of interest:

- All councillors are reminded to keep their Register of Interests up to date; it is available [online](#).
- All councillors must declare any interest ie. Disclosable Pecuniary Interest (DPI), Other Registerable Interest (ORI) or Non-Registerable Interest (NRI), in items on the agenda and their nature. In keeping with the council's [Code of Conduct](#), members must leave the meeting during the discussion relating to the item in which the interest has been declared unless a dispensation has been requested and granted.

4. To consider any request from a councillor for a dispensation to be allowed to stay in the meeting after declaring an interest. Such request, in writing, must be given to the Clerk before the meeting starts.

5. Public Forum.

- a) An opportunity for members of the public to raise matters of interest or concern relating to this agenda or for future meetings.
- b) County and District Councillors, Safer Neighbourhood Policing Team, and Community Representatives are invited to present an update on their activities.

6. To consider the minutes of the previous Council Meeting held 07/01/2025 and recommend approval. Copy available [online here](#).

7. To ratify the appointment of the parish council's Clerk

8. Planning Development. To consider:

- (a) comment on planning consultation, see below.
- (b) note Planning Authority (Bromsgrove District Council) decisions made, and
- (c) consider any other planning matter, if any.

Application type:	Full Application
Planning Reference:	24/01184/FUL
Proposal:	Remove conservatory and replace with masonry sun room
Location:	Woodfield , 54A Alcester Road, Finstall, Worcestershire,

9. FINANCE

- a) To note the bank reconciliation to 28/01/2025 (attached p3).
- b) To consider and authorise payments (page 3 and to be updated in the meeting).
- c) Updates to previous matters (page 3):
 - i. Post for litter bin

10. Clerk's reports, updates and correspondence received, for information.

- Speed Watch progress
- Date for Annual Parish Meeting
- Smart Water rollout
- Asset list for review

11. Members to put forward items for discussion at next meeting.

12. Date, time and venue of next meeting:

Tuesday 4th March 2025, 7.30pm at Finstall Village Hall.

Agenda item 9a

Bank reconciliation to 28/01/2025

For period 01/04/2024 – 28/01/2025		
Opening bank balances 01/04/2024	19,771.86	
Add actual receipts for year to date	9,079.23	
Less authorised payments for year to date	-12,338.12	
Total	A	£ 16,512.97
Bank balances as at 25/11/2024		
Unity Trust Bank	6,012.97	
Bromsgrove DC short-term investment	10,500.00	
Less unrepresented payments (none)	.00	
Total	B	£ 16,512.97
	-	A=B=balance

Agenda item 9b

To consider and authorise payments and note receipts

Vno	To	Reason	Gross amount	VAT paid
Payments for authorisation				
	Finstall Village Hall	Annual rentals for monthly meetings	tba	0.00
	Tardebigge Cider	Annual Carols refreshments	Tba	0.00
RECEIPTS				
R14	Short-term investment interest for 5 years (Bromsgrove DC)			757.03
R15	Lengthsman's reimbursement for highways work during December 2024			160.00

Agenda item 9

Clerk's reports and correspondence received.

i.	Report on highways matters, reported via Lengthsman.
ii.	Verbal report on staff recruitment progress.
iii.	Correspondence:
a)	NALC and WorcsCALC updates
b)	Neighbourhood Watch updates
c)	Bromsgrove and Redditch councils' Partnership News
d)	Breakthrough Communications – effective communication.