



## NOTICE OF PARISH COUNCIL MEETING

Tuesday 7<sup>th</sup> January 2025, 7.30pm

at Finstall Village Hall, Alcester Road, Finstall, B60 1EL

The meeting is open to members of the public who are welcome to address the council at agenda item 5 (Public Forum) to put comments and questions to the council regarding this agenda or for future consideration. Individual speaking time may be restricted at the Chairman's discretion, which also applies to any non-member representations at any other time in this meeting.

### Summons

Members are summoned to attend this meeting to transact the business on the agenda. Members are expected to be mindful of the parish council's statutory duties with respect to the effective management of risk, equality, biodiversity, health and safety, crime and disorder.

*Gill Lungley*

Gill Lungley, Clerk/RFO, 31/12/2024



The seven elected members of the parish council are:

Norman Hewer, Malcom Molloy, Wendy Molloy, Christine Orr-Cooper (vice-Chair),  
Rosemarie Ryan, Caroline Spencer, Will Taylor (Chairman).

## AGENDA

### 1. Chairman's welcome and announcements.

The Chairman is to welcome everyone to the meeting and declare it open.

### 2. To record absences and receive any apologies for absence.

### 3. Declarations of interest:

- All councillors are reminded to keep their Register of Interests up to date; it is available [online](#).
- All councillors must declare any interest ie. Disclosable Pecuniary Interest (DPI), Other Registerable Interest (ORI) or Non-Registerable Interest (NRI), in items on the agenda and their nature. In keeping with the council's [Code of Conduct](#), members must leave the meeting during the discussion relating to the item in which the interest has been declared unless a dispensation has been requested and granted.

### 4. To consider any request from a councillor for a dispensation to be allowed to stay in the meeting after declaring an interest. Such request, in writing, must be given to the Clerk before the meeting starts.

**5. Public Forum.**

- a) An opportunity for members of the public to raise matters of interest or concern relating to this agenda or for future meetings.
- b) County and District Councillors, Safer Neighbourhood Policing Team, and Community Representatives are invited to present an update on their activities.

**6. To consider the minutes of the previous Council Meeting** held 03/12/2024 and recommend approval. Copy available [online here](#).

**7. Planning Development.** To consider:

- (a) comment on planning consultation, if received,
- (b) note Planning Authority (Bromsgrove District Council) decisions made, and
- (c) consider any other planning matter, if any.

**8. FINANCE**

- a) To note the bank reconciliation to 31/12/2024 (attached p3).
- b) To consider and authorise payments (page 3 and to be updated in the meeting).
- c) To agree the budget for 2025/26 (draft on page 4).
- d) To agree the precept for 2025/26 at £12,896, same as for current year.
- e) To agree purchase of ground-lock fixing system for litter bin.
- f) Updates to previous matters (page 3):
  - i. temporary investments lodged with Bromsgrove DC.
  - ii. siting of a parish grit bin in Upper Gambolds Lane

**9. Clerk's reports, updates and correspondence received, for information.** Page 5.

**10. To consider the request for another speed sign, as requested at previous meeting.**

**11. Members to put forward items for discussion at next meeting.**

**12. Date, time and venue of next meeting:**

Tuesday 4<sup>th</sup> February 2025, 7.30pm at Finstall Village Hall.

## Agenda item 8a

### Bank reconciliation to 31/12/2024

For period 01/04/2024 – 31/12/2024		
<b>Opening bank balances 01/04/2024</b>	19,771.86	
Add actual receipts for year to date	8,162.20	
Less authorised payments for year to date	-11,390.82	
<b>Total</b>	<b>A</b>	<b>£ 16,543.24</b>
<b>Bank balances as at 25/11/2024</b>		
Unity Trust Bank	6,043.24	
Bromsgrove DC short-term investment	10,500.00	
Less unrepresented payments (none)	.00	
<b>Total</b>	<b>B</b>	<b>£16,543.24</b>
	-	<b>A=B=balance</b>

## Agenda item 8b

To consider and authorise payments and note receipts

Vno	To	Reason	Gross amount	VAT paid
<b>Payments for authorisation</b>				
76	Unity Trust Bank	Bank charges, November 2024	6.00	0.00
77	Staff	Salary back pay (from 01/04/2024)	125.92	0.00
78	Scribe (Starboard)	Bookkeeping software, Jan2025	14.40	2.40
79	Staff	Salary for January 2025	tba	0.00
80	HMRC	PAYE & NI contributions	204.88	0.00
81	IDG Garden Services	Grounds maintenance & Lengthsman	tba	0.00
	Finstall Village Hall	Annual rentals for monthly meetings	tba	0.00
	Tardebigge Cider	Annual Carols refreshments	Tba	0.00
<b>RECEIPTS</b>				
R10, R11	Allotment rent for 2025 x 2			30.00
R12	Lengthsman reimbursement for November (inc £10 admin)			280.00
R13	Allotment rent for 2025 x 1			15.00

## Agenda item 8c – Short-term investment

Ongoing. Still no update on last month's comment, ie Despite being told an officer from the Treasury Department has now been appointed to handle this matter, the council has yet to receive any interest relating to the temporary investment with Bromsgrove DC, which has been promised. An explanation of the varying amounts of interest provided and compensation for the three years when no interest was issued have been requested.

## Agenda item 8e – Grit bin purchase.

WCC Highways department advises there is no private land to site a grit bin here. "Looking at the site it wouldn't pass the assessment needed for a WCC grit bin and I think the parish would struggle to find any private land that is safe to place a grit bin on."



**FINSTALL PARISH COUNCIL - 2025/26 BUDGET PREPARATION V2 - 31/12/2-24**

	Last year Actual	This year budget	Actual to date	Expected total by year end	Next year proposed
<b>Receipts</b>					
Bank Interest	361	350	0	350	200
Grants/Donations	-	-	0	-	-
Other inc Lengthsman	1,981	3,400	1,714	3,500	3,500
Precept	10,105	12,896	6,448	12,896	12,896
From reserves	3,706	-	0	-	924
VAT Refund	940	-	-	-	-
<b>SUB TOTAL</b>	<b>17,094</b>	<b>16,646</b>	<b>8,162</b>	<b>16,746</b>	<b>17,520</b>
<b>Payments</b>					
Admin (Stationery, Printer, Postage etc.)	1,119	1,400	446	800	900
Audit & Professional Fees	282	300	292	292	295
Communications (Phone, W'site, B'band, Newsletter)	492	550	276	400	550
Elections	157	200	0	-	200
Events, grants	316	500	536	600	600
Expenses & Training	119	250	0	250	250
Insurance	532	558	683	683	750
Lengthsman, bus shelters, tubs, bins	1,998	4,182	3,349	5,500	5,500
Playing Field	3,429	2,500	1,250	2,500	2,500
Reserves / projects	3,630	4,000	267	-	-
Staff Costs	4,472	5,513	3,495	5,513	5,500
Subscriptions & Memberships	529	550	434	450	475
s.137 (not used since GPoC adopted)	20	-	-	-	-
VAT					
<b>SUB TOTAL</b>	<b>17,094</b>	<b>20,503</b>	<b>11,028</b>	<b>16,988</b>	<b>17,520</b>

Council tax base is expected to be 317.9; to be confirmed at BDC Cabinet Meeting 07/01/2025

Impact of precept on Band D council taxpayer for the year:

£40.57

ie precept / council tax base (£12,896 / 317.9)

Last year's CTB was 316 and the Band D impact was £40.81

**Examples of the impact of the parish precept upon council taxpayers in the parish:**

- Last year's precept of £12,896 divided by the Council Tax Base figure (CTB) of 316 meant each Band D council tax payer contributed £40.81 towards the precept. Bands A to C and E to H are x/9ths of Band D, as shown in the table below.
- As the CTB for 2025/26 is slightly more than last year, then keeping the precept amount the same for 2025/26, will see a slight decrease to be paid by the parish council taxpayer.
- To maintain the amount contributed by the parish council taxpayer at the same level as current year, the precept could be raised slightly to £12,972, as shown on bottom set of figures.

a)	For financial year 2024/25 (the council's financial year runs from 01/04 to 31/03)		Band A (6/9)	Band B (7/9)	Band C (8/9)	<b>Band D (9/9)</b>	Band E (11/9)	Band F (13/9)	Band G (15/9)	Band H (18/9)
	PC Precept	12,896.40								
	Council tax base figure	316.00	27.21	31.74	36.28	<b>40.81</b>	49.88	58.95	68.02	81.62
b)	For financial year 2025/26 keeping precept same as last year		Band A (6/9)	Band B (7/9)	Band C (8/9)	<b>Band D (9/9)</b>	Band E (11/9)	Band F (13/9)	Band G (15/9)	Band H (18/9)
	PC Precept	12,896.40								
	Council tax base figure	317.90	27.04	31.55	36.06	<b>40.57</b>	49.58	58.60	67.61	81.13
c)	For financial year 2025/26 keeping impact same as last year		Band A (6/9)	Band B (7/9)	Band C (8/9)	<b>Band D (9/9)</b>	Band E (11/9)	Band F (13/9)	Band G (15/9)	Band H (18/9)
	PC Precept	12,972.00								
	Council tax base figure	317.90	27.20	31.74	36.27	<b>40.81</b>	49.87	58.94	68.01	81.61

## Agenda item 9

### Clerk's reports and correspondence received.

i.	Report on highways matters, reported via Lengthsman.
ii.	Verbal report on staff recruitment progress.
iii.	Correspondence:
a)	NALC and WorcsCALC updates
b)	Neighbourhood Watch updates
c)	Bromsgrove and Redditch councils' Partnership News
d)	Breakthrough Communications – effective communication.